



Phased School Reopening Health and Safety Plan

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: CONESTOGA VALLEY SCHOOL DISTRICT

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 24, 2020 (Elementary); August 25, 2020 (Grades 7 and 9 in-person; Grades 8, 10, 11 and 12 virtual); August 26 (Grades 8 and 10 in-person, Grades 7, 9, 11 and 12 virtual); August 27 (Grades 7, 8, 11 and 12 in-person; Grades 9 and 10 virtual); August 28 (All secondary)

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Dave Zuilkoski Superintendent	District Administration	Pandemic Coordinator
Phyllis Flesher Chief Finance/Ops Officer	District Administration	Both
Dr. Don Mann Asst Supt – Secondary Ed	District Administration	Both
Dr. Kelly Cartwright Asst Supt – Elementary Ed	District Administration	Both
Sarah Schaefer Asst Supt – Pupil Services	District Administration	Both

Ken Johnson Director of Operations	District Administration	Health & Safety Plan Development
Teresa Drager Director of Food Services	District Administration	Health & Safety Plan Development
Joshua Appleby Director of Technology	District Administration	Health & Safety Plan Development
Julie Iddings Human Resources Director	District Administration	Health & Safety Plan Development
Michael Thornton CVHS Principal	HS Administration	Both
Dr. Matthew Fox CVHS Asst Principal	HS Administration	Both
Rachel Metzinger CVHS Asst Principal	HS Administration	Both
Denis Quirk GGHMS Principal	MS Administration	Both
Christine Kassay GGHMS Asst Principal	MS Administration	Both
Dr. Sally Bredeman Smoketown Elem Principal	Smoketown Administration	Both
Michelle Trasborg Fritz Elem Principal	Fritz Administration	Both
Dr. Colleen Pavlovek Leola Elem Principal	Leola Administration	Both
Dr. Andrew Graybill Brownstown Elem Principal	Brownstown Administration	Both
Subject Area Supervisors	K-12 Administration	Health & Safety Plan Development
Parent Representatives from Each Building	Parents/Community	Health & Safety Plan Development
Teacher Representatives from Each Building	K-12 Faculty	Health & Safety Plan Development
All Parents (via survey)	Parents/Community	Health & Safety Plan Development
Dr. Pat Moreno	School Physician	Health & Safety Plan Development

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The custodial and maintenance staff has worked diligently since the schools closed on March 13, 2020, in order to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the custodial and maintenance staff, and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each building will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. Other surfaces (desks, chairs, tables, busses) will be cleaned each school day during the overnight hours. Additional cleaning/disinfecting will occur, and the additional PPE will be utilized per CDC guidelines for any area/room occupied by a person suspected of being COVID-19 positive. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines. Per ASHREA recommendations, the HVAC systems will be operated in a “24/7 occupied” mode. The systems will be monitored and adjusted accordingly, and a regular filter replacement schedule has been developed.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Frequently touched surfaces and objects, such as, but not limited to door handles and push bars, sink handles, light switches will be cleaned and disinfected repeatedly within each school day.</p> <p>Doors will be propped open when possible to minimize touching.</p> <p>Other surfaces (desks, chairs, tables, buses) will be cleaned each school day overnight.</p> <p>CDC guidelines will be followed.</p> <p>PPE (face coverings, gloves) will be utilized as necessary.</p> <p>Additional cleaning/disinfecting will occur and use of additional PPE will be utilized for any area including isolation rooms occupied by a person who is suspected of being COVID positive.</p> <p>Social distancing and hand-washing hygiene will occur. Signage will be used.</p> <p>Drinking fountains will not be utilized unless they have a bottle filler function.</p> <p>Staff may be re-assigned and/or additional staff may be hired as needed.</p>	<p>Frequently touched surfaces and objects, such as, but not limited to door handles and push bars, sink handles, light switches will be cleaned and disinfected repeatedly within each school day.</p> <p>Doors will be propped open when possible to minimize touching.</p> <p>Other surfaces (desks, chairs, tables, buses) will be cleaned each school day overnight.</p> <p>CDC guidelines will be followed.</p> <p>PPE (face coverings, gloves) will be utilized as necessary.</p> <p>Additional cleaning/disinfecting will occur and use of additional PPE will be utilized for any area including isolation rooms occupied by a person who is suspected of being COVID positive.</p> <p>Social distancing and hand-washing hygiene will occur. Signage will be used.</p> <p>Drinking fountains will not be utilized unless they have a bottle filler function.</p> <p>Staff may be re-assigned and/or additional staff may be hired as needed.</p>	<p>Director of Operations</p> <p>Custodial Supervisor</p>	<p>Hillyard cleaning, disinfecting products</p> <p>Cleaning Job Cards</p>	<p>Yes</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	Per ASHREA recommendations, the HVAC systems will be operated in an 24/7 occupied mode. The systems will be monitored and adjusted accordingly for outside air introduction to maintain humidity levels and temperatures. Weather conditions will be factored in.	Per ASHREA recommendations, the HVAC systems will be operated in an 24/7 occupied mode. The systems will be monitored and adjusted accordingly for outside air introduction to maintain humidity levels and temperatures. Weather conditions will be factored in.	Director of Operations Custodial Supervisor	Filters	No

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building and within a class; movement in the hallways/change of classes; recess; lunch schedules/locations, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of common areas will

be evaluated for safe and appropriate usage. Staff will be encouraged to utilize outdoor space for learning activities whenever possible and appropriate to create meaningful learning opportunities, as well as social distancing. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19, and will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks and/or face shields, minimizing touch points, and limiting the sharing of materials. Face masks and/or face shields will be strongly encouraged, but not required, unless otherwise directed by state or federal direction, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). Traditional transportation schedules will continue to be provided daily to all students; with the caveat that masks will be mandatory when riding District transportation. With the potential of more parent-transported/self-transported students, updated procedures will be in place for the possible increase in student drop-off and pick-up. School visitations will be limited to essential support school personnel only, and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.). In addition, parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation. In addition, in the Yellow or Red phase, the District will deliver an online schedule to reduce the number of students present in the building at any one time.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Classroom and learning space configurations will be altered for maximal social distancing as feasible.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Students and staff will be strongly encouraged/mandated to wear masks and/or face shields while working in close proximity.</p> <p>Elementary will limit interactions between groups of students to the maximum extent feasible (cohort grouping).</p> <p>In the event of Yellow or Red, the District will deliver an online schedule to reduce the number of students present in the buildings at any one time.</p>	<p>Classroom and learning space configurations will be altered for maximal social distancing as feasible.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Students and staff will be strongly encouraged/mandated to wear masks and/or face shields while working in close proximity.</p> <p>Elementary will limit interactions between groups of students to the maximum extent feasible (cohort grouping).</p>	<p>Building Principals</p>		<p>Yes</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Utilize multiple locations throughout the building (gym, auditorium, classrooms, library) for serving and eating lunch for optimal spacing.</p> <p>Review/modify lunch schedules to reduce overall number being served at any one time.</p> <p>School meals will be distributed using multiple “kiosk” locations.</p> <p>Reduce school meal choices.</p> <p>Students will be encouraged to wash hands prior to and after consuming food or beverages.</p>	<p>Utilize multiple locations throughout the building (gym, auditorium, classrooms, library) for serving and eating lunch for optimal spacing.</p> <p>Review/modify lunch schedules to reduce overall number being served at any one time.</p> <p>School meals will be distributed using multiple “kiosk” locations.</p> <p>Reduce school meal choices.</p> <p>Students will be encouraged to wash hands prior to and after consuming food or beverages.</p>	<p>Building Principals, Food Services Director</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Procedures for hygiene practices will be developed, shared and implemented in collaboration with the school nursing staff, and local, state and federal guidelines.</p> <p>All individuals in school will be encouraged to sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Particular attention to personal hygiene will be made during student transitions. (bus to classroom, class to class, etc.)</p> <p>Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community.</p>	<p>Procedures for hygiene practices will be developed, shared and implemented in collaboration with the school nursing staff, and local, state and federal guidelines.</p> <p>All individuals in school will be encouraged to sanitize or wash their hands on a frequent basis. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Particular attention to personal hygiene will be made during student transitions. (bus to classroom, class to class, etc.)</p> <p>Training will be provided to all staff and students as appropriate to ensure hygiene practices/procedures are implemented and followed to the extent possible. Hygiene practices/procedures will be communicated to parents and the community.</p>	<p>Assistant Superintendent – Pupil Services; School Nurses</p>	<p>Hand sanitizers</p>	<p>Y</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Applicable signs will be posted in all district entrances, classes, cafeterias, restrooms and other high traffic areas.</p> <p>Procedures will also be posted on each building and district website.</p>	<p>Applicable signs will be posted in all district entrances, classes, cafeterias, restrooms and other high traffic areas.</p> <p>Procedures will also be posted on each building and district website.</p>	<p>Building Principals, PR Specialist</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>School visitations will be limited to essential school personnel only.</p> <p>All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols.</p> <p>Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines.</p> <p>Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district.</p>	<p>School visitations will be limited to essential school personnel only.</p> <p>All visitors will need approval of building administration prior to entering the building and must follow all pre-established safety protocols.</p> <p>Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines.</p> <p>Any visitor approved to enter the building will need to follow all health/safety procedures established by the building and/or district.</p>	<p>Building Principals</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Stagger and assign times and areas for recess to ensure appropriate social distancing and limit interactions between groups of students to the extent possible.</p> <p>Physical education courses will utilize large, open spaces (outside when weather permits) for physical activity to enhance social distancing.</p> <p>Physical education activities will be planned to be mindful of limiting shared equipment and contact.</p>	<p>Stagger and assign times and areas for recess to ensure appropriate social distancing and limit interactions between groups of students to the extent possible.</p> <p>Physical education courses will utilize large, open spaces (outside when weather permits) for physical activity to enhance social distancing.</p> <p>Physical education activities will be planned to be mindful of limiting shared equipment and contact.</p>	<p>Building Principals</p>		<p>N</p>
<p>Limiting the sharing of materials among students</p>	<p>Keep each student's belongings separated from others' in cubbies, lockers or other areas.</p> <p>Students will utilize individual school materials and minimize sharing.</p> <p>Minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use. (textbooks, equipment, etc.)</p>	<p>Keep each student's belongings separated from others' in cubbies, lockers or other areas.</p> <p>Students will utilize individual school materials and minimize sharing.</p> <p>Minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use. (textbooks, equipment, etc.)</p>	<p>Building Principals/Staff</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Staggering the use of communal spaces and hallways	<p>Utilize multiple entrances for the arrival and dismissal of students.</p> <p>Create specific hallway traffic flow.</p> <p>Stagger class dismissal/hall travel to minimize number of students in the halls to the extent possible.</p> <p>Students and staff will be strongly encouraged/mandated to wear masks and/or face shields while traveling through hallways, or in communal spaces.</p>	<p>Utilize multiple entrances for the arrival and dismissal of students.</p> <p>Create specific hallway traffic flow.</p> <p>Stagger class dismissal/hall travel to minimize number of students in the halls to the extent possible.</p> <p>Students and staff will be strongly encouraged/mandated to wear masks and/or face shields while traveling through hallways, or in communal spaces.</p>	Building Principals		N
Adjusting transportation schedules and practices to create social distance between students	<p>Routes will be developed, paying attention to balancing student ridership, to include number of students at bus stops.</p> <p>Students will be mandated to wear masks.</p> <p>Students will sit two to a seat (where possible), with siblings sitting together.</p> <p>Procedures will be developed to accommodate a potential increase in the number of “parent drop-off/pick-ups.”</p>	<p>Routes will be developed, paying attention to balancing student ridership, to include number of students at bus stops.</p> <p>Students will be mandated to wear masks.</p> <p>Students will sit two to a seat (where possible), with siblings sitting together.</p> <p>Procedures will be developed to accommodate a potential increase in the number of “parent drop-off/pick-ups.”</p>	Director of Operations		N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<p>Classroom configurations will be altered for maximal social distancing as feasible.</p> <p>Elementary will limit interactions between groups of students.</p> <p>Building schedules will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible.</p>	<p>Classroom configurations will be altered for maximal social distancing as feasible.</p> <p>Elementary will limit interactions between groups of students.</p> <p>Building schedules will be evaluated to limit classroom movement between spaces and interactions between groups of students to the extent possible.</p>	Building Principals		N
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	In addition to sharing with the on-site before and after school programs through Bright Horizons, re-opening and continued opening plans will be shared with local childcare facilities in a timely basis.	In addition to sharing with the on-site before and after school programs through Bright Horizons, re-opening and continued opening plans will be shared with local childcare facilities in a timely basis.	Assistant Superintendent for Elementary Education		N
Other social distancing and safety practices	Additional social distancing and other safety practices may be established based upon the ongoing evaluation of the implementation of this plan.	Additional social distancing and other safety practices may be established based upon the ongoing evaluation of the implementation of this plan.	Building Principals		Y

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Students and staff will conduct a screening for symptoms at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. Staff and students should not come to school, and should notify school officials, if they become sick with COVID-19 symptoms, test positive for COVID-19, or are exposed (less than 6 feet for more than 15 continuous minutes) to someone with COVID-19 symptoms, or to someone with a confirmed or positive case of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The administration, in consultation with the Department of Health will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. The Department of Health has established procedures for timely communication with schools when there is a probable or positive COVID-19 case. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening will not be required upon entrance to school for students or staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.</p> <p>If staff have symptoms and receive a positive test, they (and the DOH) will notify human resources.</p> <p>The District will share resources with the school community to help families understand when to keep children home.</p>	<p>Symptom screening will be done by all parents/guardians at home each morning before the school day. No children with symptoms will be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening will not be required upon entrance to school for students or staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19. Students and staff will go to the nurse immediately if feeling symptomatic.</p> <p>If staff have symptoms and receive a positive test, they (and the DOH) will notify human resources.</p> <p>The District will share resources with the school community to help families understand when to keep children home.</p>	<p>Building Principals/School Nurses (for students); HR (for staff)</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>An isolation room or area to separate anyone who has COVID-19 symptoms will be established in each school building. School nurses should use Standard and Transmission-Based Precautions when caring for sick people. https://www.cdc.gov/coronavirus/2019-ncov/hcp/infection-control-recommendations.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Finfection-control%2Fcontrol-recommendations.html</p> <p>What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection. https://www.cdc.gov/coronavirus/2019-nCoV/hcp/index.html</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>HR will work with staff members to ensure proper measures are taken throughout the process.</p>	<p>An isolation room or area to separate anyone who has COVID-19 symptoms will be established in each school building. School nurses should use Standard and Transmission-Based Precautions when caring for sick people. https://www.cdc.gov/coronavirus/2019-ncov/hcp/infection-control-recommendations.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Finfection-control%2Fcontrol-recommendations.html</p> <p>What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection. https://www.cdc.gov/coronavirus/2019-nCoV/hcp/index.html</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>HR will work with staff members to ensure proper measures are taken throughout the process.</p>	<p>Building Principals/School Nurses (for students); HR (for staff)</p>		<p>Y</p>

<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>Staff and students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.</p>	<p>Building Principals/School Nurses (for students); HR (for staff)</p>	<p>Y</p>
	<p>Staff and students with fever or symptoms that may be associated with COVID-19 and no known direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).</p>	<p>Staff and students with fever or symptoms that may be associated with COVID-19 and no known direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s).</p>		
	<p>Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met. https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html</p>	<p>Staff or students with symptoms who have had a direct exposure to a person with COVID-19 will be considered probable cases and should remain excluded from school/work until release from isolation criteria has been met. https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html</p>		
	<p>A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire</p>	<p>A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by DOH or the appropriate CMHD. A negative test obtained prior to the end of quarantine does not clear an individual for return. The entire</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	quarantine period must be completed. See CDC guidance on quarantine if you might be sick. https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html	quarantine period must be completed. See CDC guidance on quarantine if you might be sick. https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html			
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<p>Post Health and Safety Plan on CVSD Website.</p> <p>Provide regular update information on CVSD website.</p> <p>The District will follow normal communication protocol to notify staff, families and the public of any school closure.</p>	<p>Post Health and Safety Plan on CVSD Website.</p> <p>Provide regular update information on CVSD website.</p> <p>The District will follow normal communication protocol to notify staff, families and the public of any school closure.</p>	Superintendent		N
Other monitoring and screening practices	Other monitoring and screening practices may be established based upon the ongoing evaluation of the implementation of this plan.	Other monitoring and screening practices may be established based upon the ongoing evaluation of the implementation of this plan.	Building Principals/School Nurses (for students); HR (for staff)		Y

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks and/or face shields), face coverings (masks and/or shields) for students and staff will be strongly encouraged, unless otherwise required by state or federal mandate, or when social distancing is not feasible (ex. school vehicles, common areas, etc.). Students and staff at higher risk for severe illness will be addressed on an individual basis to accommodate any specific needs. The district will work closely with STS (Substitute Teaching Service) to ensure availability of substitute teachers to address potentially increased number of absences. In addition to a modified schedule, where appropriate, professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Cancel all non-essential travel.</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act.</p>	<p>Cancel all non-essential travel.</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act.</p>	Assistant Superintendent – Pupil Services / School Nurses (for students); HR (for staff)	Face shields, face masks	N
* Use of face coverings (masks or face shields) by all staff	Face masks and/or face shields are strongly encouraged/as mandated by state/federal level for use during times when groups of individuals pass, or are in close proximity, such as hallway transitions (or in situations where the 6-foot proximity cannot be maintained).	Face masks and/or face shields are strongly encouraged/as mandated by state/federal level for use during times when groups of individuals pass, or are in close proximity, such as hallway transitions (or in situations where the 6-foot proximity cannot be maintained).	All Staff	Face shields, face masks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>The use of face masks and/or face shields are strongly encouraged, unless mandated by state/federal level, for use during times when groups of individuals pass or are in close proximity such as hallway transitions and during bus transport. (or in situations where the 6-foot proximity cannot be maintained).</p>	<p>The use of face masks and/or face shields are strongly encouraged, unless mandated by state/federal level, for use during times when groups of individuals pass or are in close proximity such as hallway transitions and during bus transport. (or in situations where the 6-foot proximity cannot be maintained).</p>	<p>All Staff</p>	<p>Face shields, face masks</p>	<p>N</p>
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Extra precautions in low incidence programming or support. Servicing students can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask or face shield, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting. For these reasons, extra precautions will be implemented to the maximum extent possible. These precautions may include extra sanitizing/cleaning schedule, additional PPE options, using alternative/extra classroom spaces as available.</p>	<p>Extra precautions in low incidence programming or support. Servicing students can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask and/or face shield, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting. For these reasons, extra precautions will be implemented to the maximum extent possible. These precautions may include extra sanitizing/cleaning schedule, additional PPE options, using alternative/extra classroom spaces as available.</p>	<p>Assistant Superintendent – Pupil Services / School Nurses</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Strategic deployment of staff	Staff will continue to be assigned in alignment with this plan, and with district policies and procedures to meet the needs of all learners. Identify critical job functions and positions, and plan for alternative coverage if needed. The district will work with contracted providers (SOSL, STS) to ensure that they are aware of CV COVID-19 protocol.	Staff will continue to be assigned in alignment with this plan, and with district policies and procedures to meet the needs of all learners. Identify critical job functions and positions, and plan for alternative coverage if needed. The district will work with contracted providers (SOSL, STS) to ensure that they are aware of CV COVID-19 protocol.	Building Principals; Chief Finance and Operations Officer		N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Signs/Symptoms of COVID-19	All Staff	Assistant Superintendents / Building Principals	TBD	TBD	Summer 2020	Fall 2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Protocol Necessary to Implement Re-Opening Plan	All Staff	Assistant Superintendents / Building Principals	TBD	TBD	Summer 2020	Ongoing
Instructional Strategies (In-Person and Online)	Educational Staff	Assistant Superintendents / Building Principals	Grade Level / Department / Teams	TBD	Summer 2020	Ongoing
Addressing academic challenges as a result of school closure	Educational Staff	Assistant Superintendents / Building Principals	TBD	TBD	Ongoing	Ongoing
Addressing social/emotional needs of students as a result of school closure	All Staff	Assistant Superintendents / Building Principals	TBD	TBD	Ongoing	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Re-Opening Health and Safety Plan	CV Community	School Board, Superintendent	School Board, July 27, 2020		
Options for Parents	Parents	Superintendent	Website		
COVID-19 Self-Check Protocol	Faculty, staff and students	School Nurse	Website, Parent Link		
Transportation Protocol	Parents, student drivers	Director of Operations	Website, Parent Link		

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Building Specific Procedures	Faculty, staff, students and parents	Building Principals	Website, Parent Link		
Athletics Re-Opening Plan	Student-Athletes, parents	Athletic Director	Website, Parent Link		

Health and Safety Plan Summary: CONESTOGA VALLEY SCHOOL DISTRICT

Anticipated Launch Date: August 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	The custodial and maintenance staff has worked diligently since the schools closed on March 13, 2020, in order to clean and sanitize all buildings to prepare for the safe and successful return of students and staff. Cleaning, sanitizing, and disinfecting procedures have been updated and reviewed with the custodial and maintenance staff, and all assigned areas in each building are accounted for to be cleaned throughout each day. Currently, all disinfection supplies meeting OSHA or CDC requirements for COVID-19 are on hand and additional supplies have been ordered. CDC guidelines for cleaning, sanitizing, and disinfecting each building will continue to be followed. Staff have been assigned to ensure high touch points are cleaned to the extent possible throughout each school day. Other surfaces (desks, chairs, tables, busses) will be cleaned each school day during the overnight hours. Additional cleaning/disinfecting will occur, and the additional PPE will be utilized per CDC guidelines for any area/room occupied by a person suspected of being COVID-19 positive. All custodial and maintenance staff personnel have been trained in the process and proper cleaning products and most effective cleaning methods. Supervisors will conduct regular area checks to ensure all assigned areas are cleaned to the specific guidelines. Per ASHREA recommendations, the HVAC systems will be operated in a “24/7 occupied” mode. The systems will be monitored and adjusted accordingly, and a regular filter replacement schedule has been developed.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>All classrooms and learning spaces throughout the District will be evaluated and reorganized, to the maximum extent feasible, to provide students and staff with the maximum social distancing to mitigate the spread of COVID-19. Building schedules and routines (student movement within a building and within a class; movement in the hallways/change of classes; recess; lunch schedules/locations, etc.) will be assessed to minimize contact between individuals throughout the school day. The use of common areas will be evaluated for safe and appropriate usage. Staff will be encouraged to utilize outdoor space for learning activities whenever possible and appropriate to create meaningful learning opportunities, as well as social distancing. All staff will be provided additional training on appropriate hygiene to mitigate the spread of COVID-19, and will work collaboratively to ensure students are using appropriate hygiene while attending school. The education of hygiene practices will include, but not limited to, increased hand washing and/or sanitizing, appropriate utilization of face masks and/or face shields, minimizing touch points, and limiting the sharing of materials. Face masks and/or face shields will be strongly encouraged, but not required, unless otherwise directed by state or federal direction, for students and staff when physical distancing is not entirely possible (ex. school vehicles, common areas, etc.). Traditional transportation schedules will continue to be provided daily to all students; with the caveat that masks will be mandatory when riding District transportation. With the potential of more parent-transported/self-transported students, updated procedures will be in place for the possible increase in student drop-off and pick-up. School visitations will be limited to essential support school personnel only, and all classroom visitors will need prior approval of building administration. Procedures for parent and guardian access to building offices will be communicated prior to the start of school and updated as needed to follow recommended safety guidelines. All social distancing and safety protocols will be evaluated at each building and will be designed to appropriately meet the age group of</p>
<p>Limiting the sharing of materials among students</p>	
<p>Staggering the use of communal spaces and hallways</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	
<p>Other social distancing and safety practices</p>	

Requirement(s)	Strategies, Policies and Procedures
	<p>the students in attendance. All staff and students will be provided training on social distancing and other safety protocols. Training will be provided through the most effective process available at the time (online, small group, individual, etc.). In addition, parents and the community will be made aware of these protocols. Safety protocols will be continuously evaluated by staff to ensure fidelity of implementation. In addition, in the Yellow or Red phase, the District will deliver an online schedule to reduce the number of students present in the building at any one time.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Students and staff will conduct a screening for symptoms at home each morning before the start of the school day. Students exhibiting symptoms or exposed to COVID-19 must not be sent on a District bus or brought to school. All District staff will stay home if ill. Per established procedures, students, staff, and parents will consistently be made aware of the signs and symptoms of COVID-19. Staff and students should not come to school, and should notify school officials, if they become sick with COVID-19 symptoms, test positive for COVID-19, or are exposed (less than 6 feet for more than 15 continuous minutes) to someone with COVID-19 symptoms, or to someone with a confirmed or positive case of COVID-19. If it is known that any student or staff member within a school community becomes ill or has been exposed to an individual confirmed positive for COVID-19, they will be immediately sent home and required to quarantine as appropriate. The administration, in consultation with the Department of Health will be responsible for making decisions regarding quarantine or isolation of students and/or staff. Conditions for a student or staff member to return to school/work will be established through consultation with the School Physician, local health care professionals, and state or federal guidelines. The determination of students/staff returning to school will be made in accordance with state and federal guidelines. The Department of Health has established procedures for timely communication with</p>

Requirement(s)	Strategies, Policies and Procedures
	schools when there is a probable or positive COVID-19 case. Training for staff and students on protocols for monitoring health will be established and communicated. Consistent evaluation of the implementation of protocols will be completed and protocols may be adjusted as appropriate.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Following the education of effective hygiene practices for all students and staff as previously referenced (including the proper use of face masks and/or face shields), face coverings (masks and/or shields) for students and staff will be strongly encouraged, unless otherwise required by state or federal mandate, or when social distancing is not feasible (ex. school vehicles, common areas, etc.). Students and staff at higher risk for severe illness will be addressed on an individual basis to accommodate any specific needs. The district will work closely with STS (Substitute Teaching Service) to ensure availability of substitute teachers to address potentially increased number of absences. In addition to a modified schedule, where appropriate, professional development will be provided to all staff related to strategies to ensure all students have access to quality learning opportunities and supports while at school or at home.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **CONESTOGA VALLEY SCHOOL DISTRICT** reviewed and approved the Phased School Reopening Health and Safety Plan on July 27, 2020.

The plan was approved by a vote of:

9 Yes

0 No

Affirmed on: July 27, 2020

By:



(Signature of Board President)*

Todd Shertzer

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.