



# Conestoga Valley

## VOLUNTEERS IN ACTION

### VOLUNTEER CHECKLIST

All documents mentioned below are to be submitted to the Human Resource Department at the District Office along with this checklist. For your convenience you can email the checklist and documents to [tyanna\\_bateson@conestogavalley.org](mailto:tyanna_bateson@conestogavalley.org). If you have any questions, please call the Human Resource Department at 717-397-2421.

- PA State Police Criminal Record Check **CERTIFICATE**.
- Pennsylvania Child Abuse History Clearance **CERTIFICATE**.
- Volunteer Self-Reporting Commitment Form.
- Volunteer Acknowledgement Form of Policies 916 and 806, Conestoga Valley School

### Choose ONE of the following TWO documents

- FBI Criminal History Clearance (you are required to submit this CLEARANCE if you have not been a resident of Pennsylvania for 10 years).

**OR**

- Disclosure Statement Application for Volunteers (submit this form if you have been a resident of Pennsylvania for 10 consecutive years).

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SCHOOL(S): \_\_\_\_\_