INSTRUCTIONS FOR ONLINE KINDERGARTEN REGISTRATION:

- You can save and return to the online registration form at any time; however, once you submit your registration, you will not be able to edit your responses.
- We estimate that it will take **at least** 30 minutes per student to complete the Online Registration Form.

**What you will need:**
- **Email address**
- **Information needed for student:** name, gender, DOB, ethnicity, complete address, city/state of birth, name of elementary, grade level, special education paperwork Y/N
- **List ALL household members** w/ Name; DOB; employed, homemaker, retired, etc
- **Homeowner/Leaseholder** Y/N
  - If no – Multiple Occupancy Affidavit required
- **If applicable:**
  - Custody/guardianship documentation
  - Foster student documentation
- **Student contacts:** (parent/guardian & all emergency contacts)
  - Name, release to Y/N, live with Y/N, address, phone, contact order #1,2,3 etc, email address (for parent/guardian only), employer, retired, homemaker etc
- **Health Conditions:**
  - Allergies; treatment plan
  - Medical conditions
  - Medications taken @home/school
    - Include dose, time & reason
- **Health History:**
  - Childhood diseases, serious illness, accidents, broken bones, hospitalized, operations, special dies/food restrictions
  - Medical visits: see by dentist, doctor, specialist
    - Name and date of last visit
- **Required Documentation:**
  - Birth certificate (copies accepted); Proof of Birth forms available as needed
  - Immunizations
  - Proof of address
  - Acceptable: signed lease, mortgage statement, agreement of sale, deed, current utility bill, tax bill pay stub
  - Parent/Guardian picture ID
  - Step Parent Access form (to be provided as needed)

- **SUBMIT Registration to Conestoga Valley School District**
- **Thank you!**