

WELCOME TO SCHOOL LUNCH

Dear Elementary Parents and Students:

Welcome back! The Conestoga Valley Food Service Staff is here to serve you. Please read the following news from your child's cafeteria:

Breakfast will be served in the cafeteria starting August 21, 2018 from 8:30 am to 9:00 am.

Elementary Breakfast Price for the 2018-19 school year will be \$1.30; Reduced price meals are \$.30.

Elementary Lunch Price for 2018-19 school year will be \$2.50; Reduced price meals are \$.40.

On a daily basis, all elementary grade students have a choice of one of five lunches to choose from: **Type A Lunch offers two different entrée choices; Grab N Go Salad; Alternate Cold Sandwich Lunch; Alternate Peanut Butter & Jelly Sandwich and NEW Buckskin Bag.** Also, for students going on field trips where lunches are required, the cafeteria will provide a bag lunch at the same cost of the school lunch. Your child's teacher will send the necessary paperwork home prior to the scheduled event.

Ala Carte items popular with students are available at an additional cost.

Low fat Ice Cream - \$1.00

Milk purchase only - \$.60

Students who purchase a complete student lunch may purchase an extra entrée for \$1.50 or an extra vegetable or fruit side dish for \$.75 each.

Point of Sale System –The Conestoga Valley School District food service has implemented a computerized debit system for the CV School District called **MEALS PLUS**. All students must use their **7 Digit Student ID** Number in order to purchase food items in the Cafeteria.

The **major advantage of this system is the ability to prepay. Any amount can be deposited into the student's account in advance at any time during the school year.** As purchases are made, the computerized system will keep track of your child's remaining fund balance. Students will **NOT** be able to withdraw cash from their account. Parents are encouraged to go online to **www.K12paymentcenter.com** and create an account to view their student's account balances, purchases and fees. A low balance notification may also be added. Due to new regulations, no information may be directed to the student. When placing funds on the K12PaymentCenter it may take 24 to 48 hours before the transaction is completed. Here is a website that may assist in setting up a k12payment center account - k12 payment center frequently asked questions-<https://www.k12paymentcenter.com/Help.aspx>).

By making a prepayment you will no longer need to supply your child with cash each morning and you can be sure that the money in their account will be used to purchase food. All students are encouraged to make prepayments for meals and/or a la carte items. We have found that transactions for students who deposit funds into their accounts allow them to move through the lunch line more quickly. However, if you prefer that your child pay for their purchases in the cafeteria on a daily basis, a check or cash will still be accepted. Please make **check, payable to the Conestoga Valley School District** or cash payment to the Elementary School cafeteria manager. All deposits must be received by **9:00 am** to be entered into the student's account for the same day lunch period.

If your child withdraws from the CV area school district, any balance left in the account must have a parent or guardians written request in order to withdraw the total from their student's account, or it may be forwarded to a CV siblings account. Please complete a **Request for Refund Form** found on the CV Food Service website, or request a copy from the cafeteria manager and submit to the Food Service Office. After receiving and approving your request, a check will be mailed at the end of the requested month.

Elementary Student Lunch Charge Policy

Effective August 21, 2018 a student who request a school program meal will be provided a meal regardless of whether the student has money to pay for the meal (on hand or in meal account), unless the student's parent/guardian has provided specific written directive to the school to withhold a meal. Direct communications regarding money owed will be made to the parent or guardian only. When a student has selected a meal and if they do not have positive funds or cash to purchase, the student will be permitted to have the meal. The meal will then be charged to their Cafeteria Meals Plus account. When all components of breakfast or lunch are not taken, the cashier must charge ala carte prices for the food items. **Parents can establish limits or prohibit the charging of food items when in deficit in writing or online at www.k12paymentcenter.com.** When those limits are in place, food can be removed from the child at the register. No student will be allowed to charge ala carte items. When a student owes money for five (5) or more school food program meals, the District shall make at least two (2) attempts to contact the student's parent/guardian and shall provide the application website, <https://www.schoolcafe.com/conestogavalley> for free/reduced-price school meal benefits under federal school meal programs. The district may offer assistance to parents/guardians with applying for free/reduced-price school meal benefits. Monthly the Cafeteria Manager will notify parents with a Negative balance by various means, letter, email, text, or robo call. When negative balances of \$25.00 or greater exist, a letter will be sent to the parent/guardian. When negative balances of \$50.00 or greater exist, a letter will be sent from the business office to the parent/guardian. Reasonable efforts shall be made by the district to collect unpaid meal charges and NSF checks from parents/guardians.

If you have any questions regarding your child's lunches, please call the cafeteria between 8:30 am to 10:30 am and ask to speak with the cashier or manager.

If you have any questions, please feel free to call Teresa Drager, Food Service Director at (717) 556-0025. **Thank you for your continued cooperation and support of the Conestoga Valley Food Service Department.**

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