

## PTO MEETING MINUTES --- 11/4/20 - 6:30-7:20PM

Members Present:

PTO Exec. Board	Fritz Parents/Guardians	Fritz Staff
Sara May, Nicole Reynolds, Emily Ficchi, Kelly Keim, Brooke Brame	Emily Garman (Yearbook Co-Chair)	None

Proposals made and motion made to approve:

- [Minutes](#) from October Meeting
- Treasurer Report (see below)

### Items Discussed:

- **Amazon Smile:** starting this month, November, we will be combining with all the CV elementary schools and splitting profits 4 ways. We will write a check quarterly and charge for checks that we will need to write.
- **Weis 4 School Rewards:** continue to promote. Can be used at any Weis as long as card is registered to our school.
- **BoxTops:** Turn in date was Oct. 30th. Students who turned in will get to wear slippers to class on Nov. 13th. Extra recess on the equipment playground to the winning class from each grade level.
  - Grade Level Winners: K) Gehman 1) Shaffer 2) Berghold 3) Sternberg 4) Rumbaugh 5th) MacDonald-Melish 6) Burkholder
    - Sara Marine emailed winning teachers so that playground time can be arranged for extra recess. Office was also copied on email.
  - Sent in over 1400 BoxTops. We earned \$145.40
- **Snack & Drink bar for teachers during 11/24 Conference Time**
  - New Holland Coffee Co. will serve for 90 minutes (most likely 11:30-1pm) – still needs to be confirmed
  - Sign-up Genius will be created to ask for donations for prepackaged snacks, fruit, creamers, K-Cups, etc. Scheduled to send out by Tuesday, Nov. 10th. We will ask for donations to be sent into school by Fri., Nov. 20th
- Will not be selling Hershey Park Tickets this year
- **Future (post-Covid) Possibility – Poinsettia Sale (Next Year)**
  - Families would order/purchase. Orders would be displayed on the stage during Holiday Concerts. Orders will be picked-up/taken home following the concert(s).
  - Can work with music department
  - Was successful in MS who worked with Ken's Gardens.
- No further events/fundraisers planned for month of November

### Fundraisers Discussed:

- **J. Crew:** We made \$96 (5% of \$1926). Just \$74 short of the 10% earning (if we had reached \$2000)
- **JoJo's pizza teacher delivery:** HUGE SUCCESS!! We made over \$1,700 in profits between slight upcharge on pizza and the tip donations. All ran smoothly with no major setbacks.
  - It was suggested to us to include the contact phone number on the card distributed with the name and address in case they needed to double check a house/apartment.
  - Possibility of doing this again in the spring.
  - Feedback was positive from staff and families

- **Spirit Wear:** Online store open 10/23–11/1. Products will be delivered to the school on 11/23.
  - We will make 50% on under \$10 and 10% on over \$10 items.
  - When products are delivered they will be packaged in the full order with the student/parent name and teacher name for easy distribution.
  - If parents email PTO to NOT have order sent home with child, we are going to offer a 30 minute pick up time on Tuesday, Nov. 24th (5:30–6pm)
  - 192 units sold! We have not yet heard about our profit.
- **Election Day Moe's Taco Night:** Hoping to get a turn out since many have asked to have this back again.
  - Sold a total of 51 kits. We made \$260

#### Future Events/Fundraisers:

- **5 Below shopping:** Set up for 12/6–12/20
  - We are able to have a night of gift wrapping which is set for Wednesday 12/16 (5–8pm).
    - We will set up a sign up genius for teachers to sign up for a 30 minute time block to help wrap. We can promote this evening to hopefully get more sales.
    - We bring a table, wrapping paper, tape, and scissors – perhaps we ask for donations for these items (?)
  - Flyers will be sent home and we will also have 1/4 sheet papers that we can hand out as people enter the store to get a profit even if they are not for our school.

#### Future Opportunities to Discuss in New Year:

- Start a "Sunshine Committee" composed of parents who could be the ones who do the teacher appreciation events. There is a budget for these types of events. This committee could be in charge of finding volunteers to help and/or donate items for the teacher appreciation events.
  - Possibility to get more involved that want to help, but aren't sure how.

#### Yearbook Update – Emily Garman gave update as Co–Chair (with Sarah Rider) of Yearbook

- Both Emily and Sarah met with Holly (previous yearbook chair) to get login information passed along, etc.
- Currently, the biggest hurdle is content (no school pictures, big events, clubs, etc.)
  - Google Drives were set up and sent out to staff (office, grade levels, PTO, etc.)
    - Links for these will be sent out monthly to encourage additions of photos throughout the year
- The hope is that school pictures can take place in February.
- Would like to get a volunteer to help with the 6th grade page in yearbook to make it special for this class

#### Future Meeting:

- December 2nd @ 6:30

Fritz Elementary PTO  
November Treasurer Report  
Meeting: November 4, 2020

September 2020	Date	Activity	Budget	Actual YTD
<b>Balance on hand</b>	10/1/2020			\$19,295.05
<b>SUMMARY INCOME</b>				
	10/16/2020	Moe's Fajitas	\$300	\$570.00
	10/21/2020	Pizza Night	\$1000	\$1755.08
	10/21/2020	Refreshing Mtn.	\$0	\$500.00
		<b>TOTAL</b>	\$1300	\$2825.08
<b>SUMMARY EXPENSES</b>				
	10/14/2020	TCHR Allocation-2	\$150.00	\$150.00
		<b>TOTAL</b>	\$150.00	\$150.00
<b>Balance on hand</b>	10/31/2020			\$21,970.13